

COURSE CATALOGUE

- Skills
- Ethics
- Substantive Law
- Practice Management



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Ethics and Professional Responsibility: 18 Courses

Course Name (click each course for more information)	Practice Area
Working on the go? Ethical challenges and dilemmas NEW	General practice; Legal ethics
Family law ethics - a pragmatic guide NEW	Family law; Legal ethics
Legal ethics for government lawyers	Administrative law; Government; Legal ethics
Conflicts of interest obligations for financial services and credit licensees	Banking and finance; Legal ethics
Class actions and ethical issues	Commercial and business law
Ethical considerations for family law practitioners	Family law; Legal ethics
E is for etiquette	General practice; Legal ethics; Litigation
A strategy for resolving ethical dilemmas	Legal ethics
Ethics – Rules v Values	Legal ethics
Legal ethics and globalisation	Legal ethics
Legal professional privilege in practice – beyond the dominant purpose test	Legal ethics
11 ethical scenarios – what would you do?	Legal ethics
Conflicts of interests a refresher	Legal ethics
Everyday ethics - Lessons from other lawyers' dilemmas and breaches	Legal ethics
Solicitors' duties	Legal ethics
The ethics of client legal privilege	Legal ethics
The ethics of handling suspicious clients and matters	Legal ethics
The ethics of negotiation and undertakings	Legal ethics

Practice Management and Business Skills: 20 Courses

Course Name (click each course for more information)	Practice Area
Building your career capabilities with generative AI NEW	General practice
Strategic networking NEW	General practice
Dismissal of ill and injured employees	Employment law
Work, health and safety – lessons from the pandemic	Employment law
Managing computer usage by employees	Employment law
Navigating the termination maze	Employment law
The corporate (internal) investigation	Employment law
Work to rule 42 – the professional conduct consequences of workplace bad behaviour	Employment law
10 lessons to improve net profit in your law firm	General practice
The risks and benefits of using email in negotiation	General practice
Time management – finding 25 hours in a day	General practice
Lawyer wellbeing – an investment	General practice
Build your profile and practice – marketing foundations for lawyers	General practice
Dealing with the media – getting started	General practice
Effective client management	General practice
How to provide effective feedback to junior lawyers	General practice
Managing a Law Practice trust account	General practice
Regulatory risk management 101 for lawyers	General practice
The secret ingredient and strategies of effective time management	General practice
Risk management in property law – lessons from the cases	Property law

Professional Skills: 31 Courses

Course Name (click each course for more information)	Practice Area
Drafting affidavits in family law NEW	Family law
Mindfulness for managing triggers NEW	General practice
The neuropsychology and decision - making process in mediation NEW	Mediation; Dispute resolution
Practical tips for drafting commercial agreements	Commercial and business law; General practice
Contract law fundamentals	Contract law; General practice
Contractual Interpretation in Australia	Contract law; General practice
Repudiation, termination and restitution	Contract law; General practice
Mediation intake part 2 – how to conduct an intake	Dispute resolution
International arbitration: making arbitration work for you	Dispute resolution
Mediation intake part 1 – how to prepare an efficient and effective intake	Dispute resolution
Accept, reject or renegotiate	Dispute resolution; General practice
Screening elder abuse for older clients	Elder law; General practice
Protect your older clients and their assets	Elder law; Wills and estates
Trauma informed practice in family law – what practitioners need to know	Family law
Writing engaging content to attract new clients	General practice
Writing to high conflict clients	General practice
A recipe for clear legal writing	General practice
Cultural awareness for lawyers – Aboriginal clients and stakeholders	General practice
Legal research bootcamp	General practice
Drafting terms of settlement top ten tips	General practice; Litigation
Introduction to advocacy	General practice; Litigation
Oral advocacy	General practice; Litigation
Expert evidence and advocacy	Litigation
How to prepare and run appeals	Litigation
Electronic document management in Federal Court proceedings	Litigation
A guide to briefing counsel	Litigation
Appearing in court – etiquette and procedure	Litigation
Drafting powers of attorney and enduring guardianship documents and advising clients	Wills and Estates
Promissory and proprietary estoppel for the estate planning solicitor (NSW)	Wills and estates
Wills and Powers of Attorney practical drafting tips – NSW	Wills and estates
Solicitor advocacy and objections to evidence	Legal Ethics

Substantive Law : 23 Courses

Course Name (click each course for more information)	Practice Area
Blockchain 101 for lawyers	Banking and finance
PPS (Personal property securities) essentials for the corporate lawyer	Banking and finance; Corporations law
AML/CTF Act – compliance essentials for reporting	Banking and finance; Taxation law
Anti-Money laundering compliance Part A	Banking and finance; Taxation law
Anti-Money laundering and counter-terrorism financing	Banking and finance; Taxation law
What lawyers need to know about purchase money security interests	Banking and finance; Taxation law
Buyouts and shareholders agreements	Commercial and business law
Australian Consumer Law essentials	Commercial and business law; Consumer law
The intersection between employment law and insolvency	Corporations law; Employment law; Insolvency law
Mental capacity and substitute decision making	Elder law; Wills and estates
Elder abuse and coercive behaviour	Elder law
Strategic litigation – interlocutory motions	Litigation
Social media as evidence	Litigation; Media and communication law
Australian privacy principles	Privacy law
The law of caveats (NSW)	Property law
The law of covenants and obsolete easements (NSW)	Property law
Unconscionable conduct in retail and commercial leasing (NSW)	Property law
Evolving issues in family provision claims	Wills and estates
Executors: duties, accounts and commission	Wills and estates
Disclosure and estrangement in Family Provision Claims (NSW)	Wills and estates
An essential guide to workers compensation and impairment (NSW)	Workers compensation
Accessorial liability in employment law and implications for advisors	Employment law
Introduction to cross-border insolvency	Insolvency law

Coming soon this March

Course Name (click each course for more information)	Practice Area
Law practice trust accounts – fundamentals and pitfalls	General practice
Stress management and managing difficult clients	General practice
Giving presentations and speaking in meetings	General practice
Risk management in your law practice	General practice

Note: The list above is updated with courses in February 2024 and is subject to change.